

1 WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL

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1 WILTON-LYNDEBOROUGH BUDGET COMMITTEE MEETING 2 Tuesday, July 11, 2017 at 7:00 p.m. in the WLC MS/HS Media Room

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4 **Committee Membership:** Chair Leslie Browne (Facilities Committee Rep.), Vice Chair Karen Grybko, Secretary
5 Lisa Post, Pam Altner (Strategic Planning Committee), Mary Guild, Edwina Hastings (School Board Rep.), James
6 Kofalt (School Board Rep./Strategic Planning Committee), William Ryan (Facilities Committee Rep.), Christine
7 Tiedemann, Charlie Post (SB Budget Committee Representative).

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9 The Agenda was as follows:

- 10 1. Call WLC Budget Committee to Order
- 11 2. Public Comment
- 12 3. Review and Approval of May 24, 2017 Meeting Minutes
- 13 4. Monthly Reporting
 - 14 a. General Fund Revenue/Expenditures
 - 15 b. Food Service Income Report
 - 16 c. Budget Transfers
 - 17 d. Capital Improvement Plan
 - 18 e. Technology Review
- 19 5. Other Business
 - 20 a. Subcommittee Updates
 - 21 b. Schedule next Budget Committee Meeting
- 22 6. Adjournment of Budget Committee

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24 Attendance: Leslie Browne, Karen Grybko, Lisa Post, Pam Altner, Edwina Hastings (call-in), James Kofalt,
25 Christine Tiedemann.

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- 27 1. Budget Committee called to order by Chair Browne at 7:08 p.m.
- 28 2. No Public in Attendance
- 29 3. Review and Approval of May 24, 2017 Meeting Minutes

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31 ***32 A Motion was made by Jim Kofalt to accept the meeting minutes as written; Seconded by Christine
33 Tiedemann. Voting: Motion passed with two abstentions (Ms. Hastings, Ms. Grybko).***

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- 35 4. Monthly Reporting: Chair Browne reported that the business office did not provide monthly reports as
36 requested due to end-of-the-year crunch time. Chair Browne will follow up with reports for next month
37 along with questions from the May 24, 2017 meeting minutes.
- 38 5. Other Business:
 - 39 a. In preparation for the upcoming budget season, Jim Kofalt compiled and presented an overview of a
40 five-year look at the budget plan from the expenditures provided by Superintendent Lane in order
41 to provide goals, objectives and look for potential cost savings by reviewing historical data and
42 anticipating future budget-year needs. The information is in the Excel format and numbers can be
43 plugged in to see the effect of changes on budget numbers. He suggested the goal as Committee
44 should be to start to dig in to the numbers and familiarize ourselves with the numbers before the
45 budget cycle begins to formulate questions, goals and expectations to make recommends for an
46 appropriate budget. The bottom line is "what is this costing taxpayers?" Jim will email the Excel
47 document to Budget Committee members and request revenue information from Bryan Lane to be
48 incorporated and presented at the next meeting.

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51 b. No subcommittee updates at this time. Chair Browne thanked Jim for his presentation and stated
52 this would be very helpful for the Budget Committee going forward. She recommended that
53 members review the School Board handouts from the June 20th meeting and highlighted the \$31K
54 savings in CBA salaries, the Goals and Objectives of the Strategic Planning Committee and reviewed
55 the School Board's focus on full-day kindergarten, rolling averages, review of SAU Articles of
56 Agreement, building utilization, demographic study and school day vs hours.
57 c. The next Budget Committee Meeting is scheduled for Tuesday, August 15 at 7:00 p.m. in the WLC
58 MS/HS Media Room.

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60 6. The Budget Committee adjourned at 8:17 p.m.

61 ***A Motion was made by James Kofalt to adjourn the meeting; Seconded by Christine Tiedemann. Voting: All in***
62 ***favor. Motion passed.***

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64 Respectfully Submitted,
65 Lisa Post, Secretary