

J.A. Tarbell Library

Minutes September 7, 2021

Present: Jennifer Howe, Bob Rogers, Lou Sorrentino, Sally Curran, Brenda Cassidy

Bob called the meeting to order at 7:00 p.m. The minutes of the August 3rd meeting were read and approved.

Treasurer's report: We made \$75.00 dollars on the book sale. We have one more check coming from the town and have \$18,000 in the non-town account.

Librarian's report: There were 14 participants in the summer reading program and we spent \$180.00 in prize gift cards. The library received a donation from Wendy White in honor of Ann and Zeke Harkleroad. Theresa will notify Ann and Zeke and write a thank you to Wendy.

Old Business: The wreath order will be only for what we sold last year. If we need extras we will purchase them locally. We have to place our order on or before Oct. 1st. Sally will remind Zeke about the end-caps for the bookcases.

New Business: The library can get a generator at no cost, including installation. The only expense will be approximately \$200.00 in yearly maintenance. This will allow the library to be used as an emergency shelter. Sally moved to accept and Jen 2nded the motion. There is a new, updated Trustees Manual – it is available online. Ursula will purchase unfinished bookcases to be put where the card catalogs currently are.

Budget: There is a new wage scale for the town so we tabled discussion of library wages until we have that information. Bob will speak to Russ about getting a copy. We went through library expenses line by line and determined that we did not need to increase any line items, but we did need to add a new item: \$200.00 for maintenance of the generator.

The next meeting is Tuesday, October 5th at 7:00 p.m.

The meeting adjourned at 8:00 p.m.

Respectfully submitted:

Sally Curran, acting secretary